

Kongsvinger Cemetery Association, Inc. was incorporated in August of 2001. It is a 501(c)(3) organization.

Following is the policy approved by the Association.

#### INTERMENTS:

- Arrangements for burial are made with the sexton.
- At least 48 hours' notice must be given before burial.
- Removals must be requested in writing 30 days before removal and must be approved by the Cemetery Board.
- The party requesting removal shall bear all costs.
- Concrete vaults are required.
- Every effort will be made to perform burials at all times of the year. At certain times, the sexton may recommend deferring burial due to conditions of ground, weather or other reasons. If burial proceeds at this time, all costs for clearing the site and digging shall be paid by the family, regardless of membership status.
- A minimum of \$200.00 will be charged for winter snow removal. Additional charges will be incurred for extreme conditions.
- Costs to accommodate marking and opening the grave, including, but not limited to, moving stones, damage to existing stones and snow removal equipment will be borne by the party requesting burial.

#### PURCHASING AND RESERVING PLOTS

- There is no cost for plots for baptized members of Kongsvinger Lutheran Church. Membership is defined by the congregational constitution. Members must be active and listed on the congregation's rolls.
- For Associate Members (as defined by the Constitution); for those persons who have been members of the congregation in the past, but are no longer

carried on the congregation's rolls; and for those persons who are not or have never been members of the congregation – the charge per lot is \$300.

- Plots may be purchased at any time. They will be assigned at the discretion on the sexton, normally in succession.
- Plots must be paid in full, within one year or before interment, whichever comes first. When reserving multiple plots, you may pay for one lot each year until paid in full. All lots must be paid for before interment.
- Plots not paid within one year of being reserved will no longer be reserved and will be considered open.
- Cremation burials may be done two urns per plot, but only one stone may be placed on the plot.

#### MONUMENTS AND MARKERS

- All markers are subject to approval of the Cemetery Board.
- Head markers may be above ground. All other markers must be flush with the ground. In the new section, concrete pads are required for markers. They must extend 6" beyond the edges of the marker and be flush with the ground.
- No rail or fences are allowed.
- No plants, shrubs or trees may be planted.
- Next of kin are responsible for maintenance of markers, stones and pads.

#### MAINTENANCE

- The Cemetery Board will be responsible for maintenance of the grounds, except as noted above.
- Flowers and removable plants may be placed on graves in stands.

- All flowers and plants may be removed at the discretion of the Sexton and/or Cemetery Board or their assignees.

## FUNERALS

- Use of the church for funerals must be scheduled with the pastor, allowing at least 48 hours' notice.
- All funerals held in the Church will be conducted by the pastor of the congregation or his/her approved designee, in accordance with the practice of said congregation.

## Contact Information

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